



Email form to: kelba@kelba.com
 Fax form to: +61 2 9477 7974
 Attention: Bailee Zuvela
 Phone: +61 2 9476 4544
www.kelba.com

Send Equipment To
Kelba (Australia) Pty Ltd
 Unit 7/16, Reliance Drive,
 Tuggerah NSW 2259 Australia

RMA Steps: 1. Fill out this form completely 2. Email or Fax form to Kelba 3.Pack and Send equipmnet include this RMA form with goods

For Kelba Office Use Only	Your Company Name:		
	Your address		
RMA Number:			
Date RMA Issued:	City:	State:	Post Code:
Processed By:	Requested By:		
Item Returned: Yes / No	Email:		
Date Received:	Phone:	Fax:	

Item No	Quantity	Description	PO Number	Serial Number (if applicable)	Reason Code	Credit, Replace or Repair?

Return Reason Codes	Comments / Special Instructions
Record appropriate number in the "Reason Code" column above. 1. Equipment for repair 2. Wrong merchandise received 3. Damaged in shipping 4. Warranty repair 5. Incorrect item ordered 6. Other (Please Specify below)	<i>For Repairs please provide description of fault.</i>

If items need are to be returned to you , ship to the address below (if different to above)	For Kelba Office Use Only
Your Company Name Ship To Address Contact Person Contact Information Receiving Hours	Credit Issued: Yes / No
	Credit Amount:
	Credit Number
	Date Issued:
	Issued By:
	Comments: